

Kelsey Dunn - HUNTINGDON COUNTY RECORDER OF DEEDS

223 Penn Street, Huntingdon, PA 16652

Updated 9/27/2022

PHONE: 814-643-2740

FAX: 814-643-6849

*** UPI Certification is provided by the Tax Assessment office in Conjunction with the Huntingdon County MAPPING Department.
Please contact the UPI Office with Questions.

Phone: 814-643-7818 EMAIL: upi@huntingdoncounty.net Website: <http://www.huntingdoncounty.net>
ONLINE SEARCH - GO TO: www.infoconcountyaccess.com E-recording - Simplifile - www.simplifile.com

Electronic Recordings accepted through Simplifile

DOCUMENT	FEE	COMMENTS
Deed	\$58.75	COURTHOUSE HOURS Monday - Friday 8:30 AM - 4:30 PM No Documents clocked in after 4:15 PM
Mortgage	\$58.75	
UPI - per certification ***	\$20.00	
Action to Quiet Title	\$58.75	Fees listed for ALL documents include four (4) pages and four (4) names. ADD \$2.00 for each additional page and \$.50 for each additional name.
Addendum - Oil / Gas Lease	\$20.50	
Affidavit	\$20.50	
Agreement	\$18.50	
Agreement of Sale	\$58.75	Requirements for UPI Certification Tax Parcel Identifier: must appear on all documents relating to real estate. UPI - (Uniform Parcel Identifier) - Beginning October 1, 2014 - certification stamp must appear on all documents relating to real estate.
Agricultural Security Agreement	\$18.50	
Attornment Agreement	\$20.50	
Amendment	\$20.50	
Articles of Agreement	\$58.75	
Assignment of Interest	\$60.75	
Assignment of Mortgage, Rents, Lease, etc.	\$60.75	
Assumption Agreement	\$20.50	
Award of Real Estate	\$58.75	
Boundry Line Agreement	\$20.50	
Certification (in addition)	\$1.50	Where no fee is specified, the fee will be determined by the Recorder of Deeds
Clean and Green	\$18.50	
Consent of Land Owner	\$20.50	No Blanket assignments, releases, satisfactions or similar documents will be accepted. *Exception* - court ruling RE: Oil & Gas
Copies (per page)	\$0.25	
Corrective Document	\$60.75	
Convenants	\$20.50	
Declaration of Taking	\$58.75	All recording fees and applicable realty transfer taxes must be paid at the time of recording. Checks submitted must be in the proper amounts. Three checks are Required: One for the recording fees, one for the State Realty Transfer and One for the Local (School/Municipality) Realty Transfer taxes. ALL CHECKS are to be made payable to: "Recorder of Deeds" STATEMENT OF VALUE is required by law when: (1) The full value/consideration is not set forth in the Deed. (2) The Deed is without consideration or by gift. (3) A tax exemption is claimed. (4) Real estate is sold at tax claim or sheriff's sale. The Statement of Value must be <u>completed in full and signed by a responsible person</u> connected with the transaction.
Decree of Distribution	\$58.75	
Easement	\$58.75	
Executor's Release	\$18.50	
Extension of Oil / Gas Lease	\$20.50	
Highway Plan (each additional page)	\$3.00	
Highway Plan (first page)	\$15.00	
Lease (30+ years)	\$58.75	
Maintenance Agreement	\$18.50	
Memo Addendum	\$60.75	
Memo of Agreement	\$60.75	
Memorandum	\$60.75	
Modification of Mortgage	\$20.50	
Notary Public Commission, Oath & Bond	\$38.50	NOTE: This fee REDUCED for application after 10-26-17

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DOCUMENT	FEE	COMMENTS
Notice	\$18.50	NO Statement of Value is required when the transfer is wholly exempt from tax based on:
Oil & Gas Lease	\$58.75	(1) Family relationship (spouse, grandparent, parent, child, brother, sister,
Option Agreement	\$20.50	step-parent, step-child).
Order of Court	\$60.75	(2) Public utility easements.
Postponement of Mortgage	\$20.50	All Deeds, Mortgages & Assignments must have a
Power of Attorney	\$18.50	signed, certificate of address for the grantee,
Ratification	\$20.50	mortgagee or assignee.
Receipt and Release	\$18.50	Re-recorded or Corrective Documents must clearly
Release	\$60.75	state the reason for the re-recording or correction
Release of Mortgage	\$60.75	and must have a NEW Acknowledgement .
Release of Oil / Gas Lease	\$60.75	Multiple Documents recorded together MUST be
Release of Party	\$60.75	clearly numbered as to the proper order in which
Release of Right of Way	\$60.75	they are to be placed on record. Any re-recording
Re-recording of Document	\$60.75	expenses resulting from an improper order of
Revocation	\$20.50	documents will be paid by the submitting party.
Right of First Refusal	\$20.50	
Right of Way	\$58.75	FINANCING STATEMENTS
Sales Agreement	\$58.75	Effective July 1, 2001, filing requirements for
Satisfaction by Order of Court	\$63.75	Financing Statements and Ancillary transactions were
Satisfaction Piece	\$63.75	set by Act 18 of 2001, with Pennsylvania's adoption of
Statement of Value (filed with Deed)	\$2.00	revised Article 9 of the Uniform Commercial Code
Subdivision Plan - ea. Additional page	\$10.00	(UCC).
Subdivision Plan (X) - FIRST PAGE	\$30.00	All filings must be made with the Secretary of State
Subordination Agreement	\$20.50	(Sec.9501). Only those filings containing realty-related
Termination Assignment	\$60.75	collateral, (a) fixtures, (b) as-extracted collateral or (c)
Veteran's Discharge	NO CHARGE	timber to be cut may be filed with the county Recorder
Waiver	\$20.50	of Deeds.
<p>Multiple Municipalities/School Districts: Documents presented with property in more than one municipality or school district must clearly state in the document the proportional share (in whole numbers) as to the division of the local realty transfer taxes.</p> <p>Foreign Language - All foreign language documents must include written English translation to be recorded along with the original document.</p>		<p>The real estate must be identified by including a description and the tax parcel and Uniform Parcel Identifier (UPI) numbers for each filing.</p> <p>The fee for filing a Financial Statement with the county Recorder of Deeds offices under 13 PA. C.S. (relating to the Uniform Commercial Code) is \$100.00 PLUS UPI fee regardless of the number of debtors or pages.</p>
For Recorder of Deeds Fees Not Listed, Call the Office		
<i>Unless otherwise indicated, all fees include state writ taxes.</i>		
Act 87 of 1982, Acts 1, 2, 3 and 4 of 1988, Act 8 of 1998, Act 32 of 2002, Act 122 of 2002, Act 49 of 2009,		
and Act 113 and Act 126 of 2014; Act 40 & 44 of 2017		

